



*Standardized Oversight, Accountability and Reporting for Gauteng Province*  
*(SOAR-GP)*

**Quarter Performance Report of *g-Fleet MANAGEMENT* for:**  
**Quarter Two of the 2021 / 2022 Financial Year**

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## [i] EXECUTIVE SUMMARY

### [i] EXECUTIVE SUMMARY

*The executive summary should be a Strategic Statement of Performance by the Director-General/Head of Department / Entity. The executive summary provides a high-level overview of the financial and non-financial performance of the Department / Entity for the Period under review (without going into detail).*

The Entity continuous to adopt various risk adjusted strategies in response to COVID19 different levels to minimise disruptions in the business operations and ensuring continuity both to our clients and as well as within. The Entity has a total of twelve (12) targets for the year 2021/22. However, in the second quarter, only seven (7) targets were due for reporting. Out of a total of seven targets that were due in the second quarter:

- A total of three target were achieved (vehicles tracked, average utilisation percentage of VIP self-drive and pool vehicles)
- The entity did not receive information relating to two (2) targets (namely turnaround times on mechanical and accident repairs). This information is supposed to be provided by the RT46 service provider.
- One target was not achieved (clean audit)
- Percentage reduction of average collection days – not achieved.

### MANAGED MAINTENANCE

The RT service provider responsible for managed maintenance (Wesbank) could not provide the following second quarter reports due to the resent unrest where a system freeze was put in place:

- Average turnaround times on accident repairs- Downtime Report
- Average turnaround times on mechanical repairs- Downtime report and
- Percentage spent on BEE and township spent-Expenditure report with HDI spent.

### Interventions by the Entity on the RT46

- A request has been made to conclude a Service Level Agreement with National Department of Transport (NDoT) and/or National Treasury with clear penalty clauses.
- Weekly meetings with the RT46 service provider are held.
- CCGMT meetings with National Treasury/ NDoT and RT46 service providers are held.
- A formal complaint letter on the RT46 managed maintenance services has been submitted to the Chief Executive Officer of the RT46 service provider (Wesbank)
- A formal complaint letter has also been submitted to National Treasury /NDoT

## [i] EXECUTIVE SUMMARY

There are ongoing meetings on Organizational Structure between the Office of the Premier and g-FleeT Management. As such a meeting between g-FleeT Management, Office of the Premier, DPSA, Provincial Treasury and DRT Corporate Services took place on 21 September 2021. While these meetings are continuing, a draft proposed organizational structure was submitted by the Office of the Premier to g-FleeT Management for inputs which was given to the Office of the Premier.

Critical Posts - The shortlisting and interviews for the advertised critical SMS posts conducted as follows:

POST	SHORTLISTING DATE	INTERVIEW DATE
Chief Operations Officer	22 June 2021	29 June 2021
Director: Financial and Management Accounting	23 June 2021	30 June 2021
Director: Fleet Maintenance	21 June 2021	28 June 2021
Director: Corporate Services	05 & 06 July 2021	31 August 2021

- The shortlisting and interviews of the other critical post was not completed.
- The Organised Labour logged a grievance that they were not included in the shortlisting and interviewing process of the SMS posts. The special standing committee meeting between g-FleeT Management and Organised Labour held on 01 September 2021 the Chairperson of the Standing Committee ruled that all previously advertised critical funded vacant posts will have to be re-advertised.

There are ongoing engagements on the review of the Organisational Structure between the Entity, Office of the Premier and the Gauteng Department of Roads and Transport. While these meetings are continuing, a draft proposed organisational structure was submitted by the Office of the Premier to the Entity for inputs and inputs were provided by the Entity to the Office of the Premier on 09 September 2021.

### INFORMATION & COMMUNICATION TECHNOLOGY (ICT)

The shift from the Third Industrial Revolution to the Fourth Industrial Revolution is changing traditional business models. Businesses now need to use technologies to simplify, process manage and gain access to vital information that will enable them to drive efficiency and productivity. g-FleeT considers ICT as a strategic partner of the overall

## [i] EXECUTIVE SUMMARY

business strategy. As such modernisation & digitalisation is the heart of g-Fleet's five-year strategy. In addition, the COVID-19 business continuity operation is largely dependent on efficient ICT infrastructure for flexibility and ability for employees to work remotely from as and when required.

As such, the five-year ICT Strategy completed by SITA in the first half of this financial period. eGov agreed to map and develop Integrated Fleet Management Solution. Information gathering process for mapping began mid-September 2021. Two modules are expected to be completed in this financial year end namely Registration of Transport Officers and Drivers. In addition, eDRMS - software configuration completed, scanners have been received.

### INFRASTRUCTURE

In line with the vision of the Employee Health and Wellness (EHW) Strategic Framework for Public Servants, November 2012 is to provide programmes that can develop and maintain healthy, dedicated, responsive and productive employees within the public service and who can add value to the public service organisations. The entity is rehabilitating the wellness centre.

In addition, to provide efficient and economical fleet repair services, position g-Fleet as a training hub for the youth in panel beating and reduce reliance of the RT46 service provider, the entity is also rehabilitating the panelbeating workshop. As such, the following has been achieved as at 30 September 2021

Description	Planned	Actual	Variance
Wellness Centre	85%	89%	4%
Panel Beating Workshop	87%	56%	-31%
Car Wash Ablution Facility	100%	99%	-1%

The service provider requested as extension from October 2021 to 30 November 2021 to complete the project which was agreed to by the DID.

## 1) STRATEGIC PRIORITIES

### DEPARTMENT / ENTITY ACHIEVEMENT OF STRATEGIC PRIORITIES

[1.1] DEPARTMENT / ENTITY ACHIEVEMENT OF STRATEGIC PRIORITIES			
STRATEGIC LINKAGES		STRATEGIC PLANNING	STRATEGIC REPORTING
1	2	3	4
NDP/MTSF Priority	GGT Priority	Outcome as per approved Dept Strat Plan	Summarised Dept Performance during Q1
<i>Captured exactly as it is from MTSF 2019-2024</i>	<i>Captured exactly as it is from GGT-2030 Plan of Action</i>	<i>Exactly as per Strat Plan / APP</i>	<i>High level performance summary in relation to the adjoining columns for the Quarter under review</i>
Decent employment, through inclusive economic growth	Economic transformation and job creation <i>(Speeding up growth and transforming the economy to create decent work and sustainable livelihoods)</i>	Revitalize township economy	<ul style="list-style-type: none"> <li>To date the Entity has attained an average of 23% during the quarter under review, due to a lesser number of projects implemented thus far, hence the improvement during the quarter under review compared to the 7% in the previous quarter.</li> </ul>
An efficient, effective and development orientated public service and empowered, fair and inclusive citizenship	Building a capable, ethical and developmental state <i>(Building a developmental state, including improvement of public services and strengthening of democratic institutions)</i>	Improve efficiency & customer service	<ul style="list-style-type: none"> <li>The Entity managed to keep the average age of vehicles at less than 4 years. The progress to date is 3.8 years.</li> </ul>
		Maximise return on investment	<ul style="list-style-type: none"> <li>The average percent of rental days for VIP self-drive vehicles was 76.93% during the quarter under review, this was due to an increase in client demand. The percentage for rental days for Pool vehicles was 95.99% for the period under review. This was also due to increase in client demand.</li> <li>The Entity managed to sell 718 vehicles from the approved amount of 765 This equates to 94% of vehicles auctioned to date. This includes the auction held in May 2021 and the auction held in September 2021.</li> </ul>
		Safeguard state assets	<ul style="list-style-type: none"> <li>89% of in-service vehicles were tracked during the period under review, this is due to vehicles being tracked on both the old and the new contract.</li> </ul>
		Clean Administration	<ul style="list-style-type: none"> <li>The Entity received a qualified report from the Auditor General for the 2020/21 financial year. This was due to delays experienced by the Entity in adequately accounting for its assets in line with the applicable accounting standards of GRAP.</li> </ul>



		Improved Debt Collection	<ul style="list-style-type: none"> <li>○ During the period under review, the Entity decreased the average debtors' collection days by 0.05%.</li> </ul>
<p>Create a better South Africa, a better Africa and a better world</p> <p>Promotion of the energy efficiency and reduction of emission in all transport modes</p>	<p>A better Africa and world</p> <p><i>(Pursuing African development and enhanced international cooperation)</i></p>	Reduce the Entity's Carbon footprint	<ul style="list-style-type: none"> <li>○ Due to ongoing efforts to procure vehicles with CO2 emissions below 120g/km, the Entity can report 4.8% of passenger vehicles with CO2 emissions below 120g/km during the quarter under review.</li> </ul>

## 1.2 PERFORMANCE AS PER APP TARGETS

1.2 [PERFORMANCE AS PER APP ANNUAL AND QUARTER TARGETS]							
<b>Note:</b> <i>Create a similar table for each Programme in the Department / Entity</i>							
<b>Programme Nr</b>		One		<b>Programme Name</b>		Operational Management Services	
<b>Purpose of the Programme</b>		This programme is responsible for providing fleet management services that are effective and client focused.					
PLANNING				REPORTING			
Outcome (as per approved Dept Strat Plan)	Output	Output Indicator	Annual Target	Q2 Target	Q2 Actual Achievement	Reason for Deviation	Mitigating measure (with timeframe)
<i>Exactly as per Strat Plan / APP</i>	<i>Exactly as per APP</i>	<i>Exactly as per APP</i>	<i>Exactly as per APP</i>	<i>Exactly as per APP</i>	<i>State exact actual achievement for this Quarter</i>	<i>Why was this target not achieved (or overachieved)</i>	<i>What will be done to ensure target is achieved or that similar deviation does not recur</i>
Reduced Carbon footprint from the Entity	Passenger vehicles with CO2 emissions below 120g/KM (environmentally friendly)	% of passenger vehicles with CO2 emissions below 120g/KM	4% of passenger vehicles with CO2 emissions below 120g/KM				
Improve efficiency and customer service	Average age of fleet	Average age of fleet	≤4 years				
Maximised return on investment	Percentage of vehicles auctioned	% of vehicles auctioned as per approved list by 2024	80% of vehicles auctioned throughout the year				
Safeguard state assets	Vehicles tracked	% of in-service	90% of in-service	87 % of in-service vehicles tracked	89% (5749)	Currently we tracking vehicles on the old	All the vehicles on the old contract are replaced with the new tracking system

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**1.2 [PERFORMANCE AS PER APP ANNUAL AND QUARTER TARGETS]**
**Note:**

Create a similar table for each Programme in the Department / Entity

<b>Programme Nr</b>	One	<b>Programme Name</b>	Operational Management Services				
<b>Purpose of the Programme</b>	This programme is responsible for providing fleet management services that are effective and client focused.						
<b>PLANNING</b>				<b>REPORTING</b>			
<b>Outcome (as per approved Dept Strat Plan)</b>	<b>Output</b>	<b>Output Indicator</b>	<b>Annual Target</b>	<b>Q2 Target</b>	<b>Q2 Actual Achievement</b>	<b>Reason for Deviation</b>	<b>Mitigating measure (with timeframe)</b>
		vehicles tracked	vehicles tracked.			contract and new contract	
Improve efficiency & customer service	Turnaround times on mechanical repairs	Average number of days taken for mechanical repairs	20 days	20 days	-	RT 46 Service Provider still unable to provide with fleet maintenance reports, including mechanical repairs turnaround time (downtime) report.	The matter has since been escalated to CCGMT and National Treasury for their intervention.  RT46 Service Provider promised to have the reports available 1 November 2021
Improve efficiency & customer service	Turnaround time on accident repairs	Average number of days taken for accident repairs	30days	30 days	-	RT 46 Service Provider still unable to provide with fleet maintenance report, including accident repairs turnaround time (downtime) report.	The matter has since been escalated to CCGMT and National Treasury for their intervention.  RT46 Service Provider promised to have the reports available 1 November 2021

**1.2 [PERFORMANCE AS PER APP ANNUAL AND QUARTER TARGETS]**

<b>Note:</b> <i>Create a similar table for each Programme in the Department / Entity</i>							
<b>Programme Nr</b>	Two		<b>Programme Name</b>	Corporate and Financial Management			
<b>Purpose of the Programme</b>	This programme is responsible for ensuring a well-run organization by designing and maintaining effective systems and processes that will result in optimal use of the Entity's assets in delivery of services.						
<b>PLANNING</b>					<b>REPORTING</b>		
<b>Outcome (as per approved Dept Strat Plan)</b>	<b>Output</b>	<b>Output Indicator</b>	<b>Annual Target</b>	<b>Q2 Target</b>	<b>Q2 Actual Achievement</b>	<b>Reason for Deviation</b>	<b>Mitigating measure (with timeframe)</b>
<i>Exactly as per Strat Plan / APP</i>	<i>Exactly as per APP</i>	<i>Exactly as per APP</i>	<i>Exactly as per APP</i>	<i>Exactly as per APP</i>	<i>State exact actual achievement for this Quarter</i>	<i>Why was this target not achieved (or overachieved)</i>	<i>What will be done to ensure target is achieved or that similar deviation does not recur</i>
Maximise return on investment	Average % of rental days utilised	Average % of rental days utilised by VIP self-drive vehicles.	52% of rental days utilised for VIP self-drive vehicles	52% of rental days utilised for VIP self-drive vehicles	+76,93%	Increased client demand	n/a
Maximise return on investment	Average % of rental days utilised	Average % of rental days utilised for Pool vehicles	73% of rental days utilised for Pool vehicles	73% of rental days utilised for Pool vehicles	+95,99%	Increased client demand	n/a
Clean Administration	Unqualified opinion from Auditor General	Unqualified opinion from Auditor General	Unqualified opinion from Auditor General	Unqualified opinion from Auditor General	Qualified 2020/2021 audit report from the Auditor-General.	The regression in audit opinion was due delays experienced by the entity in adequately accounting for its assets in line with the applicable accounting standards of GRAP.	The areas which resulted in the qualification has been resolved. The entity has also sent a formal request to the AGSA requesting for an early audit on the areas of prior year qualification.

**1.2 [PERFORMANCE AS PER APP ANNUAL AND QUARTER TARGETS]**
**Note:**

Create a similar table for each Programme in the Department / Entity

Programme Nr	Two	Programme Name	Corporate and Financial Management				
Purpose of the Programme	This programme is responsible for ensuring a well-run organization by designing and maintaining effective systems and processes that will result in optimal use of the Entity's assets in delivery of services.						
PLANNING				REPORTING			
Outcome (as per approved Dept Strat Plan)	Output	Output Indicator	Annual Target	Q2 Target	Q2 Actual Achievement	Reason for Deviation	Mitigating measure (with timeframe)
Township Economy Revitalization (TER)	Spending on Township businesses	Minimum of 30% of procurement spent on township businesses	Minimum of 30% of procurement spent on township businesses				
Improved Debt collection	Reduced debtor's collection	Percentage decrease in average debtors' collection days. (excluding outstanding balances of clients that have payment arrangements with the Entity)	15% (excluding outstanding balances of clients that have payment arrangements with the Entity)	15% (excluding outstanding balances of clients that have payment arrangements with the Entity)	-5%	Key client Departments such as Gauteng Department of Health and Community Safety have not been able to settle their outstanding amounts within the required 30-day payment period.	The Entity intends to aggressively send letters to intent to suspend petrol cards to all defaulting departments during quarter 3 with a view to achieve or surpass the target.

**1.2 [PERFORMANCE AS PER APP ANNUAL AND QUARTER TARGETS]**

**Note:**  
*Create a similar table for each Programme in the Department / Entity*

<b>Programme Nr</b>	Two	<b>Programme Name</b>	<b>Corporate and Financial Management</b>
<b>Purpose of the Programme</b>	This programme is responsible for ensuring a well-run organization by designing and maintaining effective systems and processes that will result in optimal use of the Entity's assets in delivery of services.		

PLANNING					REPORTING		
Outcome (as per approved Dept Strat Plan)	Output	Output Indicator	Annual Target	Q2 Target	Q2 Actual Achievement	Reason for Deviation	Mitigating measure (with timeframe)
Improve efficiency and customer services	ICT Strategy developed and implemented	ICT Strategy developed and implemented	2 Module / process approved in the strategy implemented				

### 1.3 EMERGING PRIORITIES

1.3 [DEPARTMENT / ENTITY UNPLANNED / EMERGING PRIORITIES ]							
<i>These are those projects / priorities that the Department / Entity has had to action, but were not part of the APP [e.g. unforeseen, unplanned, urgent]</i>							
Nr	Name of Project	Detail of Project	Projected end date	Progress to date / current Status	Challenges / Risks / Requests for intervention	Why was this not planned for	How is it being funded?
	none	none	none	None	none	none	none

## 1.4 PERFORMANCE VERIFICATION AND EVIDENCE

### 1.4 [PERFORMANCE VERIFICATION AND EVIDENCE]

#### How does the Department / Entity maintain portfolios of evidence to verify its reported performance information

Portfolio of Evidence for each output is prepared, verified and approved by the responsible manager. The POE is scanned and submitted together with the quarterly report.



## 2) DEPARTMENT / ENTITY PROJECT MANAGEMENT

2. [DEPARTMENT / ENTITY INFRASTRUCTURE / CAPITAL PROJECTS]						
Name of Project	Brief description of project	Start Date	End Date	Current Status	Challenges	Requests for Intervention
Renovations of 3 Buildings in Bedfordview <b>(Wellness Centre, Panel beating and Car Wash Ablution)</b>	<p>To renovate the buildings that were erected and not finished due to challenges with Contractors and Professional Team, the projects halted and Litigation process is underway.</p> <p>1) <b>Wellness Centre: Building</b> aimed for a Gym and Canteen with Sick Bay and offices.</p> <p>2) <b>Panel beating building</b> aimed at conducting in-house panel beating services with in-house Apprenticeships programme.</p> <p>3) <b>Car wash abluion building</b> aimed at providing abluion services (i.e. Kitchen/Pause Area, Showers and Toilets for staff washing vehicles and</p>	22 October 2020	30 November 2021.	<p>1) <b>Wellness Centre: Building</b> is at 89% complete</p> <p>2) <b>Panel beating building</b> is at 56% complete</p> <p>3) <b>Car wash abluion building</b> is at 99% complete</p>	The Zakheni legal dispute still is at arbitration stage. However legal department indicated the previous opinion that stated that the contract ended still stands.	

2. [DEPARTMENT / ENTITY INFRASTRUCTURE / CAPITAL PROJECTS]						
Name of Project	Brief description of project	Start Date	End Date	Current Status	Challenges	Requests for Intervention
	clients bringing vehicles for washing.					
Phase 2 Infrastructure Projects in Bedfordview	<p>Renovations of Existing buildings.</p> <p>Building of a New Admin Block and renovations of other buildings to align to the g-Fleet Operating Mode/Business Operational Flow.</p> <p>Accommodation of all g-Fleet employees as other are temporarily accommodated at DRT Officers, 45 Commissioner Street in Johannesburg</p> <p>Security Infrastructure Upgrade (e.g. High Walls, Security Control Room, Auction offices and Carports for vehicles to safeguard against weather and theft.</p>	Not Started		<p>Phase 2 Infrastructure Project service provider contract have terminated.</p> <p>Final invoice submitted by the service provider. Invoice was verified by DID on all work done.</p> <p>Approval granted by HoD on 28 June 2021 to settle outstanding amount of R3,8 million.</p> <p>DRT Legal Services engaged with Provincial Treasury and is drafting a Final Settlement Agreement so that the approved Final invoice can be paid.</p>		

### 3 DEPARTMENT / ENTITY FINANCIAL PERFORMANCE

#### 3.1 DEPARTMENT / ENTITY BUDGET EXPENDITURE FIGURES

3.1 DEPARTMENT / ENTITY BUDGET EXPENDITURE FIGURES						
Programme	Final Appropriation	Projected Budgeted for the Quarter under review	Actual Expenditure for the Q Under review	Percentage Expenditure for the Q Under review	Actual Expenditure (Year to Date)	Percentage Expenditure (Year to Date)
<i>Name of the specific Programme</i>	<i>Total allocation for the entire FY</i>	<i>Actual amount projected to be spent during the Q under review</i>	<i>Amount actually spent during the Q under review</i>	<i>% actually spent (% of Quarter Projection)</i>	<i>Amount actually spent from start of FY</i>	<i>% actually spent from start of FY (% of total allocation)</i>
<b>OFFICE OF THE CEO</b>	R 3 638 707	R 898 970	R 760 677	85%	R 1 481 342	41%
<b>OFFICE OF THE CFO</b>	R 10 324 770	R 2 126 193	R 4 430 458	208%	R 7 049 096	68%
<b>FINANCIAL SERVICES</b>	R 19 203 548	R 5 007 784	R 3 214 551	64%	R 7 187 075	37%
<b>OPERATIONS AND CORPORATE SERVICES</b>	R 761 426 872	R 174 694 627	R 215 167 129	123%	R 369 538 329	49%
<b>Totals</b>	<b>R794 593 897</b>	<b>R182 727 573</b>	<b>R223 572 816</b>	<b>122%</b>	<b>R385 255 842</b>	<b>48%</b>

### 3.2 DEPARTMENT / ENTITY KEY FINANCIAL INDICATORS

#### 3.2 [DEPARTMENT / ENTITY KEY FINANCIAL INDICATORS]

##### If there was over / under spending of greater than 3% of projection, what were the main challenges that led to the over / under spending

The table above reflects the budget and expenditure trends for the 2<sup>nd</sup> quarter of the 2021/22 financial year. The overall spending for the quarter was at 22% higher than that budgeted for. However, the overall year to date expenditure is within the 2% of the straight-line projection of 50%. The main drivers of the 22% overspending for the quarter are as follows:

- The delay in the finalisation of the 2020/2021 audit process resulting in the AGSA only being able to submit their invoices during the 2<sup>nd</sup> quarter as reflected by the increased expenditure within the Programme: Office of the CFO;
- The unanticipated delay in the submission of supplier invoices by the service providers appointed in terms of the transversal RT46 contract;
- The increase progress made in terms of the current capital projects being implemented at g-Fleet.

##### What are the mitigating measures to remedy over / under expenditure

The Entity will analyse the budget with a view to make necessary adjustment.

##### What is the Department / Entity's achievement with respect to GEYODI responsive budgeting / procurement for the period under review

Not applicable

##### What is the Department / Entity's achievement with respect to township economy / SMME / Local procurement for the period under review

23%

##### A summary for the period under review with respect to overspending / underspending against projections

	Projection for the Quarter R'000	Actual R'000	Overspend R'000
<b>OFFICE OF THE CFO</b>	R 2,126,193	R 4,930,458	-R 2,804,266
<b>CORPORATE SERVICES</b>	R 8,840,744	R 23,959,965	-R 15,119,221

**3.2 [DEPARTMENT / ENTITY KEY FINANCIAL INDICATORS]**

<b>MAINTENANCE SERVICES</b>	R 37,226,816	R 48,837,533	-R 11,610,717
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**A summary for the period under review with respect to payment of service providers within 15-30 days**

- The Entity achieved 55% in terms of invoices paid within 15 days
- The Entity achieved 94% in terms of invoices paid within 30 days

**A summary for the period under review with respect to fruitless, wasteful and irregular expenditure**

- The Entity incurred irregular expenditure in terms of property rental to the value of R118 628 in relation to Quarter 2 of the financial year. The cumulative total for the financial year as at 30 September 2021 is R236 852.
- No Fruitless and Wasteful expenditure was incurred in the quarter under review

**A summary for the period under review with respect to spending on conditional grants**

Not applicable

## 4 RESOLUTIONS AND PETITIONS MANAGEMENT

### 4.1 RESOLUTIONS MANAGEMENT

4.1 [RESOLUTION MANAGEMENT (for Resolutions received during the period under review)]					
Ref Nr	Date Received	Due Date	Detail / Title of Resolution	Progress to Date / Current Status	Date submitted to GPL
None (4 <sup>th</sup> Quarter 2021)	14 May 2021	25 May 2021	<p>13. The Entity should provide report on the debt collection by all client departments in the 2020/21 financial year.</p> <p>14. The Entity should also provide report on the outstanding debt collection from 2019/20 financial year and other previous financial years.</p> <p>15. The Entity should provide a report on the overall growth of the Entity in relation to client demand and revenue.</p> <p>16. The Entity should provide a report on the expenditure recorded in the township businesses.</p> <p>17. The Entity should provide a progress report on the migration to new RT 46 service provider.</p>	Comprehensive responses were submitted to the Portfolio Committee on 24 May 2021 (see attached)	24 May 2021

4.1 [RESOLUTION MANAGEMENT (for Resolutions received during the period under review)]					
Ref Nr	Date Received	Due Date	Detail / Title of Resolution	Progress to Date / Current Status	Date submitted to GPL
			<p>18. The Entity should provide reasons why the budget was revised in the fourth quarter.</p> <p>19. The g – Fleet Management should provide expenditure awarded for Women, Youth and People with disability.</p>		
<i>Add as many rows as required</i>					
<b>Total number of Resolutions received from GPL during this Quarter</b>					1
<b>Total number of Resolutions responses due to GPL during this Quarter</b>					1
<b>Total number of Resolutions responded to and submitted back to GPL during this Quarter</b>					1

## 4.2 PETITIONS MANAGEMENT

4.2 [PETITIONS MANAGEMENT [for Petitions referred by the GPL during the period under review]]					
Ref Nr	Date Received	Due Date	Detail / Title of Petition	Progress to Date / Current Status	Date submitted to GPL
None	None	None	None	None	
<b>Total number of Petitions received from GPL during this Quarter</b>					N/A
<b>Total number of Petitions responses due to GPL during this Quarter</b>					N/A
<b>Total number of Petitions responded to and submitted back to GPL during this Quarter</b>					N/A



## 5 PUBLIC ENGAGEMENT BY THE DEPARTMENT / ENTITY

<b>5. [PUBLIC ENGAGEMENT BY THE DEPARTMENT / ENTITY] –</b>
<b>The steps / measures the Department / Entity has taken to meaningfully involve the public / stakeholders in the course of its work / service delivery during the period under review</b>
<i>Not Applicable</i>
<b>Public Education programmes of the Department / Entity during the period under review</b>
<i>Not Applicable</i>
<b>Feedback sessions conducted by the Department / Entity during the period under review</b>
<i>Not Applicable</i>

## 6 INTERNATIONAL RELATIONS

<b>6. [INTERNATIONAL RELATIONS [This table applicable only to the Office of the Premier (OoP)]</b>			
<i>Only applicable to Office of the Premier (OoP)</i>			
<b>All International treaties / Agreements that the Department / Entity has entered into.</b>	<b>Extent to which Department / Entity is implementing the Treatise / Agreements during the Quarter under Review</b>	<b>Challenges</b>	<b>Mitigating Measures</b>

## 7 GEYODI EMPOWERMENT

7. GEYODI EMPOWERMENT	
What has been the Department / Entity achievement on actual GEYODI Empowerment in communities during the period under review – <b>N/A</b>	
GENDER	
YOUTH	
DISABLED	
SENIOR CITIZENS	
What has been the Department / Entity achievement on actual EQUITY TARGETS	
HDI	71%
YOUTH	13%
DISABLED	7%
WOMEN	35%
MILITARY VETERANS	2%

## 8 REQUESTS FOR INFORMATION

### 8.1 AGSA REQUESTS FOR INFORMATION

8.1 [Auditor – General REQUESTS FOR INFORMATION RECEIVED DURING THE PERIOD UNDER REVIEW]	
Total number of AGSA Requests for Information received from AGSA during this Quarter	0
Total number of AGSA Requests for Information due during this Quarter	0
Total number of AGSA Requests for Information responded to and submitted back to AGSA during this Quarter	0

### 8.2 PSC REQUESTS FOR INFORMATION

8.2 [Public Service Commission REQUESTS FOR INFORMATION RECEIVED DURING THE PERIOD UNDER REVIEW]	
Total number of PSC Requests for Information received from the PSC during this Quarter	None
Total number of PSC Requests for Information due during this Quarter	None
Total number of PSC Requests for Information responded to and submitted back to the PSC during this Quarter	None

**9 DEPARTMENT / ENTITY CAPACITY**

<b>9.1 [HUMAN RESOURCE CAPACITY]</b>		
<b>During the period under review...</b>		
<b>Total number of posts on the Dept. Structure as at the last day of the period under review</b>	<b>Total number of posts currently filled as at the last day of the period under review</b>	<b>Total number of vacant posts as at the last day of period under review</b>
<b>275</b>	<b>199</b>	<b>76</b>
<b>Total number of acting positions as at the last day of the period under review</b>	<b>Total number of terminations during the period under review</b>	<b>Total number of new appointments during the period under review</b>
<b>6</b>	<b>4</b>	<b>0</b>
<b>Total number of suspensions during the period under review</b>	<b>Summarized information on the GEYODI / HDI compliance for the period under review</b>	
<b>1</b>	<b>N/A</b>	

## 10 CHALLENGES / REQUESTS FOR INTERVENTION

### 10.1 CHALLENGES –

10.1 [CHALLENGES]		
Challenge	Consequence	Recommendation
<i>What is the challenge?</i>	<i>What consequence is it having</i>	<i>How the challenge can be resolved</i>
Delays on overtime payments	Causes unrest and labour issues to the organisation	Conduct a meeting with e-Government to have common understanding on how to resolve this matter going forward
Delays on pension payments	Pensioners stays long at home without income, their policies lapse and they lose some of the benefits.	Conduct a meeting with e-Government to have common understanding on how to resolve this matter going forward for officials to be paid on time within the normal turnaround time
Covid 19	Replacing old tracking units with new tracking system very slow	To fast track the replacement of the old units with the new tracking system in the 3 Quarter (moved to level 1)
RT46 Service Provider	Unable to report on average turnaround times for accident and mechanical repairs, due to service provider not providing mechanical and accident repairs turnaround time reports.	The matter has since been escalated to CCGMT and National Treasury for their intervention.

### 10.2 REQUESTS FOR INTERVENTION

10.2 [REQUESTS FOR INTERVENTION]		
What area / subject does this relate to	What intervention is sought from the Legislature?	Why is this intervention sought

## 11 ADOPTION

It is hereby certified that this Quarterly Performance Report accurately reflects the actual outputs for the quarter under review.

Ms. Ravanne Matthews  
Director: Permanent Fleet

Signature: \_\_\_\_\_

Mr. Matodzi Mamatsinya  
Acting Director: Finance

Signature: \_\_\_\_\_

Ms. Salomie Jafta  
Director: TSS

Signature: \_\_\_\_\_

Mr. Sifiso Mhlongo  
Acting Director: Fleet Maintenance

Signature: \_\_\_\_\_

Ms. Sherlon Segal  
Acting Director: VIP and Pool

Signature: \_\_\_\_\_

Mr. Chris Masombuka  
Deputy Director: ICT

Signature: \_\_\_\_\_

Mr. Nduli Nhlakanipho  
Acting Chief Operations Officer

Signature: \_\_\_\_\_

SOAR-GP\_g-Fleet MANAGEMENT\_QRF\_TEMPLATE\_v17/2021-22/Quarter Two




**gFleeT Management** hereby presents this Quarter Performance Report to the Gauteng Provincial Legislature as a true and accurate representation of its work during the period under review.



**Department / Entity Approval**

<b>Name of Department / Entity</b>	gFleeT MANAGEMENT	
<b>Which Financial Year</b>	2021/22	
<b>Which Quarter</b>	2 <sup>nd</sup> QUARTER	
<b>Head of Entity</b>	MS NOXOLO MANINJWA	SIGNATURE:
<b>Head of Department (Acting)</b>	MS. MAMPE GOLOLO	SIGNATURE:

<b>MEC</b>	<p>MR. JACOB MAMABOLO</p>  <p>Mr Jacob Mamabolo MEC: Public Transport &amp; Roads Infrastructure</p> <p>29 October 2021</p>
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